



Texas Board of Orthotics & Prosthetics General Application for Licensure / Registration

(512) 834-4520

Fax: (512) 834-4518

E-mail: op@tdh.state.tx.us

Overview:

Carefully read these instructions and Orthotics and Prosthetic Act and Board rules governing the practice of orthotics and prosthetics in Texas before completing the application. The Orthotics and Prosthetic Act and Board rules can be downloaded off this webpage.

An applications will **only** be processed and presented to the Texas Board of Orthotics and Prosthetics (Board) for licensure / registration consideration if it is legible, if all blanks are complete on the application, and all required documentation and fees have been received by the Board office. Should a section or question not apply, write "N/A" in that blank or section. Incomplete or illegible applications will be returned to the address provided on the application with a list of additional documents needed to complete the application.

All forms must have original signatures. **NO EXEPTIONS.**

Fees must accompany the application and may be paid by personal or business check, money order, or cashier's check made payable to the Texas Board of Orthotics and Prosthetics. **DO NOT SEND CASH.**

All documents and photos become a permanent part of your Board file and cannot be returned.

Completed applications are reviewed according to the date received.

Changes to information submitted on any application must be reported **immediately** to the Board office. Failure to do so could result in the denial of the application or revocation of licensure.

Note: Allow four to five weeks for processing from the day your application is mailed, even if mailed via overnight delivery. An incomplete application will not be processed until all required fees and documentation are received. You will be notified by mail should your application contain deficiencies.

Personal Information, Items 1-11:

1. **Name:** Applicants full legal name.
2. **Mailing Address:** Address where applicant receives mail.
3. **Permanent Address:** Applicant's home or fixed place of habitation to which applicant returns after a temporary absence. **Do not** use a post office box for this address.
4. **Name Change:** If you have ever been known by any other name than your current name, complete this entire section and attach photocopies of the legal documents authorizing the name change. If you have not had a name change, please check no.
5. **Social Security Number:** Is required by Family Code §231.302 and is confidential except for reporting to the Child Support Enforcement Division of the Attorney General's office.

Employment, Item 15:

Beginning with your current employer, list in chronological order all prosthetic or orthotic related employment for the past six years. All employment must be verifiable by the address or telephone number listed. If you have no previous prosthetic or orthotic employment, please write "none" in the current place of employment box.

Questionnaire, Item 16:

Answer all of the questions and attach a written affidavit explaining in detail any questions answered "yes." The affidavit must include all pertinent information including, but not limited to, explanations, dates, addresses, employers, physicians, institutions, agencies, and hospitals involved in any incident. Additional information may be requested, such as court documents, employment verifications, evaluation letters from treating physicians, etc., before your application will be processed.

Statement and Affidavit of Applicant, Item 17:

This section must be completed and signed in the presence of a Notary Public.

Fee, Item 18:

Write the fee amount on the blank line that is appropriate for the type of license / registration for which you are applying (see Schedule of Fees). Complete the attached payment coupon below and enclose it with the fee and your application, and mail to:

Schedule of Fees:

Type of License Requested	Fee
prosthetist or orthotist license or license renewal	\$300
prosthetist/orthotist license or license renewal	\$400
prosthetist or orthotist assistant license or license renewal	\$200
prosthetist/orthotist assistant license or license renewal	\$250
prosthetic or orthotic technician registration or registration renewal	\$100
prosthetic/orthotic technician registration or registration renewal	\$150
prosthetic or orthotic student registration or registration renewal	\$75
prosthetic/orthotic student registration or registration renewal	\$100
prosthetist or orthotist temporary license or temporary license renewal	\$150
prosthetist/orthotist temporary license or temporary license renewal	\$200
prosthetist or orthotist provisional license or provisional license renewal	\$300
prosthetist/orthotist provisional license or provisional license renewal	\$400
prosthetic or orthotic facility accreditation or accreditation renewal	\$350
prosthetic/orthotic facility accreditation or accreditation renewal	\$500
license, registration, or accreditation duplicate or replacement	\$25
orthotic examination	\$325
prosthetic examination	\$325
returned checks	\$25
written verification of license/registration/accreditation	\$10 each

CUT COUPON AND RETURN WITH YOUR APPLICATION

PAYMENT COUPON

Budge ZZ049
Fund : 106

Name: _____

Social Security #: _____

Amount Enclosed: _____

**Texas Board of Orthotics & Prosthetics
1100 West 49th Street
Austin, Texas 78756**

Application Checklist:

- All blanks of the application for licensure / registration are complete.
- Photo, fee, and payment coupon are enclosed with the application.
- Two Professional Reference Forms have been submitted.
- Supervision Agreement Forms have been completed. This applies to assistants, technicians, and students.
- Attestation of Experience Providing Comprehensive Orthotic Care Form has been completed. This applies to orthotists, and prosthetist/orthotists applying for a provisional license (§821.25), or for a license under Unique Qualifications (§821.15).
- Attestation of Experience Providing Comprehensive Prosthetic Care Form has been completed. This applies to prosthetists, and prosthetist/orthotists applying for a provisional license (§821.25), or for a license under Unique Qualifications (§821.15).

Important Note:

Due to Texas Department of Health mail procedures, mail is not delivered directly to the physical location of the Board. Please note the following addresses:

Applications and other correspondence:

**Texas Board of Orthotics and Prosthetics
1100 West 49th Street
Austin, Texas 78756-3183**

Complaints:

**Texas Board of Orthotics and Prosthetics
Complaint Division
PO Box 141369
Austin, Texas 78714-1369**

Overview:

The chart on page 5 is intended to help applicants determine if they meet the minimum qualifications for licensure or registration. Several pathways may exist for an applicant to qualify. If you are an applicant who qualifies under more than one pathway, choose the simplest one. Refer to the Board rules (Appendix B) whenever a reference to "821" appears. **All applicants must** complete a license application and pay a fee.

Definitions:

Rule	Section
• Comprehensive Orthotic Care	821.2(8)
• Comprehensive Prosthetic Care	821.9(9)
• Licensed Orthotist	821.2(17)
• Licensed Orthotist Assistant	821.2(18)
• Licensed Prosthetist	821.2(19)
• Licensed Prosthetist Assistant	821.2(20)
• Licensed Prosthetist/Orthotist	821.2(21)
• Licensed Prosthetist/Orthotist Assistant	821.2(22)
• Registered Orthotic Technician	821.2(37)
• Registered Prosthetic Technician	821.2(38)
• Registered Prosthetic/Orthotic Technician	821.2(39)
• Texas Resident	821.2(40)

Pathways:

• ST – Standard	821.17
• UQ – Unique Qualification	821.15

Key:

CE = Clinical Experience
COC = Comprehensive Orthotic Care
CPC = Comprehensive Prosthetic Care
CR = Clinical Residency
LE = Laboratory Experience
TX Res = Texas Residency
N = None required
Y = Required

Licensure Pathway Requirements Chart

Licensed Orthotist						
Path	CE, CR or LE	Education	Experience	Texas Res.	Application Deadline	Exam
ST1	1900 hours CR 821.17(f)	Bachelor's Degree in Prosthetics & Orthotics or Bachelor's Degree in any subject plus Orthotic Certificate 821.17(c)(1)	N	Y	N	Y
ST2	4500 hours CE 821.17(f)	Associate's Degree including specific course hours 821.17(c)(2)	N	Y	01/01/2005 821.17(c)(2)	Y
UQ	821.15	Must have education, training, and experience equivalent to Pathway ST1 821.15	821.15	Y	N	N
Licensed Prosthetist						
ST1	1900 hours CR 821.17(g)	Bachelor's Degree in Prosthetics & Orthotics or Bachelor's Degree in any subject plus Prosthetic Certificate 821.17(d)(1)	N	Y	N	Y
ST2	4500 hours CE 821.17(g)	Associate's Degree including specific course hours 821.17(d)(2)	N	Y	01/01/2005 821.17(d)(2)	Y
UQ	821.15	Must have education, training, and experience equivalent to Pathway ST1 821.15	821.15	Y	N	N
Licensed Prosthetist / Orthotist						
ST1	1900 hours CR per discipline 821.17(h)	Bachelor's Degree in Prosthetics & Orthotics or Bachelor's Degree in any subject plus Prosthetic & Orthotic Certificates 821.17(e)(1)	N	Y	N	Y
ST2	4500 hours CE per discipline 821.17(h)	Associate's Degree including specific course hours 821.17(e)(2)	N	Y	01/01/2005 821.17(e)(2)	Y
UQ	821.15	Must have education, training, and experience equivalent to Pathway ST1 821.15	821.15	Y	N	N
Licensed Assistant						
ST	1000 hours CR 821.19(c)(2)	Associate's Degree including specific course hours 821.19(c)(1)	N	N	N	N
Licensed Technician						
ST	1000 hours LE 821.21(c)(3)	High school diploma or equivalent or 3 semester hours of credit 821.21(c)(2)	N	N	N	N



**General Application for Licensure or
Registration
Texas Board of Orthotics and Prosthetics
(512) 834-4520**

Budget ZZ049
Fun #106

1. NAME	
2. MAILING ADDRESS	
3. PERMANENT ADDRESS	
4. Have you ever been known by any other name? Have you ever changed your name through marriage or court action? YES _____ NO _____	YES, list name, and date of changes and attach a copy of the legal document.
5. SOCIAL SECURITY NUMBER	
6. DATE OF BIRTH (MM/DD/YY)	
7. BIRTHPLACE (City, State, Country)	
8. HOME TELEPHONE	()
9. BUSINESS TELEPHONE	()
10. FAX NUMBER	()
11. E-MAIL ADDRESS	

Professional Licensure Information:

12a. Licensure Category. Please check the category for which you are applying. Choose one.

<input type="checkbox"/> Orthotist	<input type="checkbox"/> Prosthetist	<input type="checkbox"/> Prosthetist/Orthotist
<input type="checkbox"/> Orthotist Assistant	<input type="checkbox"/> Prosthetist Assistant	<input type="checkbox"/> Prosthetist/Orthotist Assistant
<input type="checkbox"/> Orthotic Technician	<input type="checkbox"/> Prosthetic Technician	<input type="checkbox"/> Prosthetist/Orthotist Technician
<input type="checkbox"/> Orthotic Student	<input type="checkbox"/> Prosthetic Student	<input type="checkbox"/> Prosthetist/Orthotist Student

12b. Orthotist, Prosthetist, Prosthetist/Orthotist Licensure Pathway. Choose one. For Temporary or Provisional, please explain your choice on separate paper.

<input type="checkbox"/> ST 1 - Bachelor's Degree in Orthotics and Prosthetics	<input type="checkbox"/> UQ – Unique Qualifications
<input type="checkbox"/> ST 1 - Bachelor's Degree plus a certificate in Orthotics or Prosthetics	<input type="checkbox"/> Temporary
<input type="checkbox"/> ST 2 - Associate's Degree including specific course hours	<input type="checkbox"/> Provisional

12c. Do you now hold or have you ever held a license or certificate of registration to practice as an orthotist or prosthetist in any state, US Territory, or foreign country?

Yes _____ Please list all licenses/ registrations below:
Type of License: _____
License #: _____
Issuing Agency: _____
Date of Original License/Registration: _____ **Expiration Date:** _____
If you have had a license which is not current, please explain on a separate paper.

No _____

12d. Do you hold or have you ever held a valid license or certificate in any health related field, in any state (including Texas) to practice any profession? Yes _____ No _____
This does not include ABC or BOC certification.

12e. Have you previously applied for orthotic or prosthetic licensure in Texas?
Yes _____ **Date:** _____ **No** _____

13. Undergraduate and Graduate Education. Provide additional sheets if necessary.

Institution	Location	Dates Attended	Major	Degree Earned	Name on Transcript

14. Clinical Residency or Clinical Laboratory Experience. Provide additional sheets if necessary.

Name & Address of Facility	Date Residency Began	Expected Ending Date	Hours Completed	Name & Credentials Of Supervisor

15. **Employment.** List, beginning with current employment, all prosthetic and orthotic related employment for the past six years. The employment must be verifiable. If none, write "none."

Current Place of Employment:	
Telephone Number:	
Mailing Address:	
Date of Employment (to – from):	
Place of Employment:	
Telephone Number:	
Mailing Address:	
Date of Employment (to – from):	
Place of Employment:	
Telephone Number:	
Mailing Address:	
Date of Employment (to – from):	
Place of Employment:	
Telephone Number:	
Mailing Address:	
Date of Employment (to – from):	
Place of Employment:	
Telephone Number:	
Mailing Address:	
Date of Employment (to – from):	

16. **Questionnaire.** Answer all of the following questions with either "yes" or "no." Do not leave any blanks. "Yes" answers must be accompanied by an Affidavit (a sworn statement in the presence of a notary public). The affidavit must include all pertinent information such as explanations, dates, addresses, employers, physicians, institutions, agencies, and hospitals. The Board may request additional information.

a. Have you ever been convicted, plead guilty, or nolo contendere to any felony or misdemeanor other than a minor traffic offense? (DWI/DUI is not a minor traffic offense) _____ Yes _____ No

b. Have you ever been found guilty of unprofessional or unethical conduct in civil or administrative law proceedings? _____ Yes _____ No

c. If you answered "yes" to question b, were the charges settled before or during a formal hearing? _____ Yes _____ No

d. Has a licensing, registration, or certification authority taken disciplinary action against you relating to the practice of orthotics or prosthetics, or any health care profession including Medicare/Medicaid fraud? _____ Yes _____ No

e. Are you currently engaged in the illegal use of any controlled substances? _____ Yes _____ No

f. Are you currently in drug or alcohol treatment? _____ Yes _____ No

g. During the last five years, have you been diagnosed or hospitalized for any physical or mental illness, or injury that would impair your ability to safely practice orthotics or prosthetics? _____ Yes _____ No

h. Have you ever declined therapy or treatment for mental or physical illness? _____ Yes _____ No

i. Have you ever had any professional license or certification denied, probated, suspended, or revoked? _____ Yes _____ No

j. Have you ever practiced with a revoked, suspended, expired, or inactive license? _____ Yes _____ No

17. Statement and Affidavit of Applicant

I, _____, testify under oath that I am the person referred to in the application and supporting documentation, and that the photograph attached is a photograph of me.

I authorize all my references, educational institutions, employers, hospitals, business or professional organizations and associates, past and present, and all governmental agencies and instrumentalities (local, state, federal) to release to the Texas Board of Orthotics and Prosthetics any information requested concerning the processing of this application. I understand that it is my duty and responsibility as an applicant to supplement my application when any material changes in circumstances or conditions occur which might affect the Board's decision concerning my eligibility for licensure.

If required by the licensure category under which I applied, I agree to sit for the State examination(s). I also agree that I must pass any required examination(s) to receive my license.

I further agree that if issued a license, upon the revocation, suspension, or cancellation of that license, I shall return the license to the Board. I understand that the disclosure of my social security number is required under the Family Code, Section 231.302. Social Security numbers are used for identification purposes and are confidential except to the Child Support Enforcement Division of the Office of the Attorney General.

I certify that I have received a copy of The Orthotics & Prosthetics Act and rules concerning the regulation of orthotics and prosthetics in the state of Texas. I further affirm that I have read, understand, and agree to abide by The Orthotics & Prosthetics Act, and the Texas Board of Orthotics and Prosthetics rules, §§821.1, et seq. I understand that I must observe and comply with a code of ethics and standards of practice set forth in the rules, and that I am responsible for keeping the Board informed of my current mailing address at all times. I understand that I am responsible for renewing my license, whether or not I receive a renewal notice.

Under penalties of perjury, I declare and affirm that the statements made in the application, including accompanying statements and transcripts, are true, complete and correct. I understand that providing any false or misleading information in or concerning my application may be cause for denial of loss of licensure.

Signature of Applicant

Date Signed

THE STATE OF _____

COUNTY OF _____

BEFORE ME, the undersigned authority, on this day personally appeared _____, known to me to be the person whose name is subscribed to this instrument, and having been by me first sworn an oath, acknowledged that he or she had executed the same for the purposes and consideration therein expressed and that all statements are true and correct.

GIVEN under my hand and seal of office, this _____ day of _____, _____. Notary public in and for _____ County, Texas or _____.

Signature of Notary

Seal of Notary

18. Fee. Enclosed is the non-refundable application fee of \$ _____. The fee was set by the Texas Board of Orthotics and Prosthetics and was not mandated by the Texas Legislature.

Mail to:

**Texas Board of Orthotics and Prosthetics
1100 West 49th Street
Austin, TX 78756-3183**

Please allow 4 to 5 weeks for processing from the day your application is mailed, even if you mailed it overnight. Incomplete application will not be processed until all required fees and documents are received.

Texas Board of Orthotics & Prosthetics
Professional Reference Form
1100 West 49th Street, Austin, Texas 78756-3183
(512) 834-4520

Instructions: Type or print legibly in black ink. All applicants must submit two professional references.

Part 1 must be completed by the applicant.

- Type your full name.
- Type the address where you prefer to receive mail.
- Check the appropriate discipline for which you are applying for licensure or certification.
- Send this form to the licensed O&P practitioner or licensed physician from whom you are requesting a reference.

Part 2 must be completed by the person giving the reference.

- Type your name, credentials, address, and telephone number.
- Briefly describe the nature of your relationship (professional, personal, collegial) to the applicant.
- Type the month and year your relationship with the applicant began.
- Type the month and year your relationship with applicant ended. If your relationship is ongoing, type "P".

Part 3 must be completed by the person giving the reference.

- To the best of your ability, check the appropriate box relating to teach characteristic.
- Check one overall evaluation.
- If you prefer not to give a reference, please check the appropriate box on the back side of this form.
- Sign and date the form.

IMPORTANT: After the person giving the reference signs and dates the form, mail this reference directly to the Texas Board of Orthotics and Prosthetics office at the address above. DO NOT return this form to the applicant. If you have questions, call the Board office at the number above.

Part 1:

Applicants name: _____

Preferred mailing address: _____

City: _____ State: _____ Zip Code: _____

Telephone: (____) _____

Application for:

____ Orthotist	____ Prosthetist	____ Prosthetist/Orthotist
____ Orthotist Assistant	____ Prosthetist Assistant	____ Prosthetist/Orthotist Assistant
____ Orthotic Technician	____ Prosthetic Technician	____ Prosthetist/Orthotist Technician
____ Orthotic Student	____ Prosthetic Student	____ Prosthetist/Orthotist Student

Part 2:

Name of person providing the reference: _____

Credentials: _____ Phone: _____

Address: _____
(Street, City, State, Zip Code)

Nature of Association: _____
(The length of this association must be longer than three months) (From) (To)

Part 3**I. Professional Skills.**

	Poor	Fair	Good	Superior	No Opinion
Clinical Skills					
Technical Ability					
Communication Skills					
Practice Management					
Fitness for Clinical Practice					

II. Personal Character.

	Poor	Fair	Good	Superior	No Opinion
Motivation					
Initiative					
Responsibility					
Integrity					

III. Professional Relationships.

	Poor	Fair	Good	Superior	No Opinion
Colleagues					
Patients					
Medical Staff					
Nursing Staff					

IV. Problems which might affect performance Yes No

If "Yes," Explain: _____

OVERALL EVALUATION: (If item 3 or 4 below is checked, please provide a written explanation. Use additional pages, if necessary)

1. Recommended as outstanding applicant.
2. Recommended as qualified and competent.
3. Recommended with some reservation.
4. Cannot recommend.

I prefer not to give a recommendation.

The above information is true and correct. I understand that knowingly providing false information on a government document is punishable by a state jail felony.

Signed: _____

Date: _____

Texas Board of Orthotics & Prosthetics
Professional Reference Form
1100 West 49th Street, Austin, Texas 78756-3183
(512) 834-4520

Instructions: Type or print legibly in black ink. All applicants must submit two professional references.

Part 1 must be completed by the applicant.

- Type your full name.
- Type the address where you prefer to receive mail.
- Check the appropriate discipline for which you are applying for licensure or certification.
- Send this form to the licensed O&P practitioner or licensed physician from whom you are requesting a reference.

Part 2 must be completed by the person giving the reference.

- Type your name, credentials, address, and telephone number.
- Briefly describe the nature of your relationship (professional, personal, collegial) to the applicant.
- Type the month and year your relationship with the applicant began.
- Type the month and year your relationship with applicant ended. If your relationship is ongoing, type "P".

Part 3 must be completed by the person giving the reference.

- To the best of your ability, check the appropriate box relating to teach characteristic.
- Check one overall evaluation.
- If you prefer not to give a reference, please check the appropriate box on the back side of this form.
- Sign and date the form.

IMPORTANT: After the person giving the reference signs and dates the form, mail this reference directly to the Texas Board of Orthotics and Prosthetics office at the address above. **DO NOT** return this form to the applicant. If you have questions, call the Board office at the number above.

Part 1:

Applicants name: _____

Preferred mailing address: _____

City: _____ State: _____ Zip Code: _____

Telephone: (____) _____

Application for:

____ Orthotist	____ Prosthetist	____ Prosthetist/Orthotist
____ Orthotist Assistant	____ Prosthetist Assistant	____ Prosthetist/Orthotist Assistant
____ Orthotic Technician	____ Prosthetic Technician	____ Prosthetist/Orthotist Technician
____ Orthotic Student	____ Prosthetic Student	____ Prosthetist/Orthotist Student

Part 2:

Name of person providing the reference: _____

Credentials: _____ Phone: _____

Address: _____
(Street, City, State, Zip Code)

Nature of Association: _____
(The length of this association must be longer than three months) (From) (To)

Part 3**IV. Professional Skills.**

	Poor	Fair	Good	Superior	No Opinion
Clinical Skills					
Technical Ability					
Communication Skills					
Practice Management					
Fitness for Clinical Practice					

V. Personal Character.

	Poor	Fair	Good	Superior	No Opinion
Motivation					
Initiative					
Responsibility					
Integrity					

VI. Professional Relationships.

	Poor	Fair	Good	Superior	No Opinion
Colleagues					
Patients					
Medical Staff					
Nursing Staff					

IV. Problems which might affect performance **Yes** **No**

If "Yes," Explain: _____

OVERALL EVALUATION: (If item 3 or 4 below is checked, please provide a written explanation. Use additional pages, if necessary)

- 1. Recommended as outstanding applicant.
- 2. Recommended as qualified and competent.
- 3. Recommended with some reservation.
- 4. Cannot recommend.

I prefer not to give a recommendation.

The above information is true and correct. I understand that knowingly providing false information on a government document is punishable by a state jail felony.

Signed: _____

Date: _____

Texas Board of Orthotics & Prosthetics
Professional Reference Form
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(512) 834-4520

Instructions: Type or print legibly in black ink. All applicants must submit two professional references.

Part 1 must be completed by the applicant.

- Type your full name.
- Type the address where you prefer to receive mail.
- Check the appropriate discipline for which you are applying for licensure or certification.
- Send this form to the licensed O&P practitioner or licensed physician from whom you are requesting a reference.

Part 2 must be completed by the person giving the reference.

- Type your name, credentials, address, and telephone number.
- Briefly describe the nature of your relationship (professional, personal, collegial) to the applicant.
- Type the month and year your relationship with the applicant began.
- Type the month and year your relationship with applicant ended. If your relationship is ongoing, type "P".

Part 3 must be completed by the person giving the reference.

- To the best of your ability, check the appropriate box relating to teach characteristic.
- Check one overall evaluation.
- If you prefer not to give a reference, please check the appropriate box on the back side of this form.
- Sign and date the form.

IMPORTANT: After the person giving the reference signs and dates the form, mail this reference directly to the Texas Board of Orthotics and Prosthetics office at the address above. **DO NOT** return this form to the applicant. If you have questions, call the Board office at the number above.

Part 1:

Applicants name: _____

Preferred mailing address: _____

City: _____ State: _____ Zip Code: _____

Telephone: (____) _____

Application for:

____ Orthotist

____ Orthotist Assistant

____ Orthotic Technician

____ Orthotic Student

____ Prosthetist

____ Prosthetist Assistant

____ Prosthetic Technician

____ Prosthetic Student

____ Prosthetist/Orthotist

____ Prosthetist/Orthotist Assistant

____ Prosthetist/Orthotist Technician

____ Prosthetist/Orthotist Student

Part 2:

Name of person providing the reference: _____

Credentials: _____ Phone: _____

Address: _____
(Street, City, State, Zip Code)

Nature of Association: _____
(The length of this association must be longer than three months) (From) (To)

Part 3
VII. Professional Skills.

	Poor	Fair	Good	Superior	No Opinion
Clinical Skills					
Technical Ability					
Communication Skills					
Practice Management					
Fitness for Clinical Practice					

VIII. Personal Character.

	Poor	Fair	Good	Superior	No Opinion
Motivation					
Initiative					
Responsibility					
Integrity					

IX. Professional Relationships.

	Poor	Fair	Good	Superior	No Opinion
Colleagues					
Patients					
Medical Staff					
Nursing Staff					

IV. Problems which might affect performance **Yes** **No**

If "Yes," Explain: _____

OVERALL EVALUATION: (If item 3 or 4 below is checked, please provide a written explanation. Use additional pages, if necessary)

1. Recommended as outstanding applicant.
2. Recommended as qualified and competent.
3. Recommended with some reservation.
4. Cannot recommend.

I prefer not to give a recommendation.

The above information is true and correct. I understand that knowingly providing false information on a government document is punishable by a state jail felony.

Signed: _____

Date: _____

TEXAS BOARD OF ORTHOTICS AND PROSTHETICS

SUPERVISION AGREEMENT

Overview: Licensed Assistants, Registered Technicians, and Registered Students must be supervised by a Texas licensed practitioner currently licensed in the same discipline as the assistant, technician or student. See the board's rules §821.19(b) for assistants, §821.21(b) for technicians, and §821.27(g)(2) for students.

Instructions: Please type or print legibly using black ink. **This is a two-page form.** Section 1 is to be completed by the applicant. Section 2 is to be completed by the supervisor. Section 3 (reverse side) must be signed and dated by the applicant **and** supervisor in the presence of a notary public. The applicant should return the completed form with the rest of the completed application forms to the address at the bottom of this page.

Section I (To be completed by applicant)

Name of Applicant (Last, First, Middle)

Social Security No.

Address of Applicant

Licensure Category of Applicant

Prosthetist Assistant

Orthotist Assistant

Prosthetist/Orthotist Assistant

Prosthetic Technician

Orthotic Technician

Prosthetic/Orthotic Technician

Prosthetic Student

Orthotic Student

Prosthetic/Orthotic Student

Section II (To be completed by the Supervisor)

Name of Supervisor

License #

Expiration Date

Business Address

Business Telephone

Licensure Category of Supervisor

Prosthetist

Orthotist

Prosthetist/Orthotist

Prosthetist Assistant

Orthotist Assistant

Prosthetist/Orthotist Assistant

Please notify the Board office of any name, address, telephone or employment changes.

Return this form to:

Texas Board of Orthotics and Prosthetics
1100 West 49th Street
Austin, Texas 78756-3183

Section III – Affidavits

This section must be signed and dated while in the presence of a notary public. If the supervisory relationship changes, it is the responsibility of the applicant to immediately notify the board office in writing. If for any reason the applicant does not notify the office, disciplinary actions may be taken.

Applicant's Affidavit	Supervisor's Affidavit
I agree to follow and abide by the Orthotics and Prosthetics Act and the Board Rules.	I agree to follow and abide by the Orthotics and Prosthetics Act and the Board Rules.
_____ Applicant's Signature	_____ Supervisor's Signature
_____ Date	_____ Date
THE STATE OF COUNTY OF	THE STATE OF COUNTY OF
BEFORE ME, the undersigned authority, on this day personally appeared.	BEFORE ME, the undersigned authority, on this day personally appeared.
_____ known to me to be the person whose name is subscribed to the section above, and having been by me first duly sworn on oath, acknowledge that he/she has executed the same for the purposes and consideration therein expressed and that the foregoing statements are true and correct.	_____ known to me to be the person whose name is subscribed to the section above, and having been by me first duly sworn on oath, acknowledge that he/she has executed the same for the purposes and consideration therein expressed and that the foregoing statements are true and correct.
GIVEN under my hand and seal of office, this _____ day of _____, _____	GIVEN under my hand and seal of office, this _____ day of _____, _____
Notary public in and for _____	Notary public in and for _____
County, Texas or _____	County, Texas or _____
_____ Signature of Notary	_____ Signature of Notary
_____ Printed Name of Notary	_____ Printed Name of Notary
_____ My Commission Expires	_____ My Commission Expires

Return completed form to: Texas Board of Orthotics & Prosthetics, 1100 West 49th Street, Austin, TX 78756-3183
Phone: (512) 834-4520

Attestation of Experience Providing Comprehensive Orthotic Care

Note: Only those applying for a Provisional License (§821.25) or for a regular license under Unique Qualification (§821.15) must submit this form.

Name of Applicant (Last, First, Middle)

Social Security Number

Comprehensive Orthotic Care must include **all** the following experiential elements:

Evaluation of patients with a wide range of lower limb, upper limb, and spinal pathomechanical conditions;
Taking measurements and impressions of the involved body segments;
Synthesis of observations and measurements into a custom orthotic design;
Selection of materials and components;
Fabrication of therapeutic or functional orthoses including plastic forming, metal contouring, upholstering, and assembling;
Fitting and critique the orthosis;
Appropriate follow -up, adjustments, modifications and revisions in an orthotic facility;
Instructing patients in the use and care of the orthoses;
Maintaining current encounter notes and patient records.

I attest that I have applied **all** the above listed experiential elements to two-thirds of the orthoses listed in the chart below.
(10 of 15 items must be completed in order to qualify).

Orthosis	Completion Location	Completion Date	Name & Phone No. of Verification Source (Not patient's names)
<i>Example Orthosis</i>	<i>XYZ O&P, Austin TX</i>	<i>12/97</i>	<i>Joe Smith at XYZ (512) 555-5555</i>
foot			
knee			
hip			
ankle-foot			
knee-ankle-foot			
hip-knee-ankle-foot			
cervical			
cervical-thoracic			
cervical-thoracic-lumbar - sacral			
thoracic-lumbar-sacral			
lumbar-sacral			
hand			
wrist-hand			
shoulder-elbow			
shoulder-elbow-wrist-hand			

I have performed comprehensive orthotic care from ____/____/____ to ____/____/____.

The above information is true and correct. I understand that providing false or misleading information in, with, or concerning my license application maybe cause for denial or loss of licensure. I understand that knowingly providing false information on a government document is punishable by a state jail felony. This form does not constitute application for licensure.

Signature of Applicant

Date

Return completed form to: Texas Board of Orthotics & Prosthetics, 1100 West 49th Street, Austin, TX 78756-3183
Phone: (512) 834-4520

ATTESTATION OF EXPERIENCE PROVIDING COMPREHENSIVE PROSTHETIC CARE

Note: Only those applying for a Provisional License (§821.25) or for a regular license under Unique Qualifications (§821.15) must submit this form.

Name of Applicant (Last, First Middle)

Social Security Number

Comprehensive Prosthetic Care must include **all** the following experiential elements;

Evaluation of patients with a wide range of upper and lower limb deficiencies;
Taking measurements and impressions of the involved body segments, the synthesis of observations and measurements onto a custom prosthetic design;
Selection of materials and components;
Fabrication of functional prostheses including plastic forming, metal contouring, upholstering, assembly, and aligning;
Fitting and critique of the prosthesis;
Appropriate follow -up, adjustments, modifications and revisions in a prosthetic facility;
Instructing patients in the use and care of the prosthesis; and
Maintaining current encounter notes and patient records.

I attest that I have applied **all** the above listed experiential elements to two-thirds of the prostheses listed in the chart below. (6 of 9 items must be completed in order to qualify)

Prosthesis	Completion Location	Completion Date	Name & Phone No. of Verification Source Source (Not patient's names)
<i>Example Prosthesis</i>	<i>XYZ O&P, Austin TX</i>	<i>10/97</i>	<i>Pete Jones at XYZ, (512) 455-5555</i>
wrist disarticulation			
below elbow			
above elbow			
should disarticulation			
partial foot			
symes			
below knee			
above knee			
hip disarticulation			

I have performed comprehensive prosthetic care from _____ / _____ to _____ / _____.

The above information is true and correct. I understand that providing false or misleading information in, with or concerning my license application may be cause for denial or loss of licensure. I understand that knowingly providing false information on a government document is punishable by a state jail felony. This form does not constitute application for licensure.

Signature of Applicant

Date